
International Project Week for
Interdisciplinary Research-Oriented Digital Learning
Summer 2020 | Application guide



Welcome to INSPIRED!

Before you begin the application procedure, prepare the following requisite documents:

- Transcript of your academic records
- Brief (one-page) motivation letter
- Copy (PDF scan) of your international passport (valid for at least 6 months after the end of the program) or passport application receipt

If applicable, provide also:

- Language certificate indicating your skill level in English or confirmation of participation in an English course
- Certificate of Bachelor / Master Degree

To submit your online application, go to:

<http://www.inspired-darmstadt.com/index.php/application>

Upon clicking the [Apply now] button, you will be redirected to the TU Darmstadt MoveON platform for incoming students:

<https://tuda.moveon4.de/locallogin/55b8849b84fb96032c000000/eng>

To register, provide the required personal information and log in using your email address and a unique password of your choice.

Read the **Information about the online application form** carefully.

When you are ready, click [Next] and start your application process.

Below, we have listed sections and fields of the application form that are special for the INSPIRED program format. To complete your submission successfully, follow the provided guidelines.

PERSONAL INFORMATION

Identity document	Your international passport (or passport application receipt)
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CURRENT STUDIES AND REQUESTED STAY | Exchange details

Are you coming from a partner institution?	If your home institution is not an official international partner of Technische Universität Darmstadt, please contact us (see below) to be able to submit your application successfully
Framework	Select INSPIRED from the drop-down menu
Institution	Select your home institution from the drop-down menu If your university is not listed, please contact us (see below)
Please select in which department you wish to study	Select (Dept. 10) Biology from the drop-down menu
Stay opportunity	Select INSPIRED - <i>your home university</i> - 10 - Biologie
Field of study at TU Darmstadt	Select (Dept. 10) Biology
Start semester	Select Sommersemester 2020
Duration of stay	Select 1

LANGUAGES SKILLS | English skills

Do you already fulfill the language requirements for an exchange at TU Darmstadt?	Please <u>disregard</u> the note provided in the yellow information tab ['i'] as our program does NOT offer any language courses Since <u>English is the language of INSPIRED</u> , we expect our participants to have sufficient English skills to fully engage in our program (active team work, oral presentation, written report, practicals, company tours, everyday communication)
Proof of English language proficiency or confirmation of participation in a language course	Although not obligatory, providing your English skills certificate / confirmation of participation in an English course is desirable If you do not have such a document, please upload an empty file to be able to proceed with your application Does not apply to students from English-speaking countries or students who study at a partner university with English as main language If you are one of them, please upload an empty file to be able to proceed with your application

RELEVANT DOCUMENTS TO BE UPLOADED

Academic transcript of records	Unofficial version is sufficient
Motivation letter and / or Learning Agreement	In a brief (one-page) <u>motivation letter</u> , tell us what INSPIRED you to apply and take part in our program
Certificate of Bachelor / Master Degree	If applicable

If you have any further questions regarding the application form, please contact us:

Julia Fitzthum, International Relations & Mobility, tu2-exchange@pww.tu-darmstadt.de

Agata Staniek, INSPIRED Coordination, info@inspired-darmstadt.com
